



01 September 2025

Dear Parents/Carers,

Welcome to the new academic year!

Welcome back! I hope everyone had an enjoyable summer break and that your child is fit and ready for the new term. We are looking forward to welcoming your child back to school on Tuesday 2 September.

A reminder about the arrangements for the start of the new year. They are as follows:

- The official start time for school is **8.45am**. We will open school gates at **8.40am** to admit children. Gates will close at **8.45am**. With the exception of new Foundation Stage parents, we are expecting parents to drop their child off **at the gate**.
- Y1 & Y2 children to be admitted via the side gate on Mundella Place.
- Foundation Stage, Y3, Y4 & Y5 children to be admitted through the main gate on Derbyshire Lane.
- Y6 children to be admitted through the gate on the gennel onto the junior yard.
- Foundation Stage children to finish at 3.15pm and to be collected from their classrooms
- Y1 & Y2 children to finish at 3.15pm
- Y3, 4, 5 & 6 children to finish at 3.20pm

Foundation Stage

A very warm welcome to all our new children who are starting with us! We are really looking forward to you starting school and meeting you all!

For Foundation Stage parents, you will be able to drop your child off for the morning sessions between 8.40 - 8.45am. The morning session will finish at 11.40am. When you bring your child to school in the morning, you will be able to enter school via the main gate on Derbyshire Lane. Your child will need to be dropped off at the entrance to their classroom. Several members of staff will be there to help your child but we will need you to say goodbye to them at the classroom door. Your child will need to be collected via the side gate on Mundella Place at 11:40am. The FS team will bring your child safely across to the side gate to meet you. Afternoon sessions will start at 12:50pm and finish at 3.15pm. You will need to bring your child to the side gate on Mundella Place where you will be greeted by the FS team. They will then take your child to their new classroom. Your child will need to be collected outside their classroom at 3:15pm. All children will be in school full time from the week commencing Monday 8 September.

Reminders - Punctuality and Parking

Please ensure your child arrives at school between 8.40 - 8.45am. If your child is absent from school please let us know as soon as possible. If your child is absent and we have not heard from you by 9.30am, a member of staff will contact you to clarify where your child is.

Sensible and considerate parking is a familiar message in my newsletters but it is vitally important for the safety of our children! Every year we have issues from poor parking or complaints from local residents about the lack of



Mundella School: A school which promotes respect and healthy living and where everyone feels valued and able to reach their full potential

consideration for them when cars are parked. I have raised this issue on many occasions in the past and would like to remind everyone at the start of the year of the need to park sensibly and considerately. To be absolutely clear, inconsiderate parking also includes parents dropping children off at the zebra crossing and outside the main entrance on Derbyshire Lane - you are not allowed to do this! Please can you also share all this information with grandparents or anyone who will collect your child from school? We want to keep all our children safe and need all adults to display common sense when parking around school. Thank you with your anticipated co-operation with this.

PE Kit on PE Day

Please remember that we ask children to come in a PE kit on their PE days. Details of when your child's PE days are will be in the class newsletter which will be sent out on Monday 1 September.

Welcome to our new member of staff

A warm welcome to Mrs Thirtle who will be joining us as a teaching assistant in Y2.

Work completed over the holidays

Lots of work has taken place throughout the holidays. Here is a list of some of the work that has been completed:

- New LED lights have been installed throughout the whole school.
- We are in the process of having a new boiler installed in the old build.
- The Foundation Stage classroom has been painted over the holidays.

Premises staff responsible for maintaining and cleaning the school have done a wonderful job and I would like to thank them for their hard work throughout the summer.

Healthy snacks

We would like to remind parents that we are a healthy school and any snacks sent to school should be fresh fruit (not processed fruit snack packets), breadsticks and non-processed cheese (this means not giving your child items such as cheese strings.) We also only allow water for children to drink. I would like to thank parents in anticipation of your support with this.

Whole School Closure Days and Parents' Evenings

Whole school closure days for staff training are: Monday 1 September, Friday 24 October, Monday 1 June, Friday 17 July and Monday 20 July.

Parents' evenings in the autumn term will be on Tuesday 7 October and Thursday 16 October. We will be sending more detailed information about this nearer the time.

School dinners

Taylor Shaw provide our school meals. If your child is in Reception, Y1 or Y2 they are entitled to a free school meal under the Universal Free School Meals programme. If your child is in Y3, Y4, Y5 and Y6 you will have to pay for their school dinners unless your child is entitled to Income Based Free School Meals.

If you think that you are entitled to income based free school meals for your child/ren please contact the school Office staff for a form. If you are currently registered for income based free school meals your child will continue to receive a free meal. They will also receive free milk.

Please note that the price of a school dinner from **September 2025 will be £2.95 per day**. We still have some outstanding dinner money from last year - please ensure your payments are up to date. We ask that you pay for meals in advance via ParentPay either online or at a PayPoint retail outlet, the nearest being the Co-op on Derbyshire Lane. If you intend to pay for dinners using the PayPoint option you will need to take a letter from the school office with a barcode and present it along with your payment.

School Governors

All schools have a Board of Governors who meet on a regular basis to ensure the school is run efficiently and that procedures and policies are followed. If parents have concerns about anything that happens at school and do not feel comfortable coming to me or other members of staff, then they can contact a Governor. They can do this via the email address: governors@mundella.sheffield.sch.uk or by leaving a letter or note at the school office. The Chair of Governors is Mr Paul Hirst and the Vice Chair is Mr Chris Stokes.

Parents' Evenings

Parents' evenings will be on Tuesday 7 October and Thursday 16 October. We will be sending a letter out in the near future with more information about this and how you can book an appointment.

After school clubs and Music lessons from peripatetic teachers

After school clubs and music lessons from peripatetic teachers will all start the week commencing Monday 9 September. These clubs and lessons are run by external companies; for more information about what clubs are on offer, please look at our school website:

<https://www.mundella.sheffield.sch.uk/page/?title=Before+and+After+School+Clubs&pid=52>

Yours sincerely,

William Smith